

PERSON SPECIFICATION

IMPORTANT

If successful, you will also be required to apply for a Criminal Record Check from the Disclosure and Barring Service. The level of check required for this job is an Enhanced Disclosure.

All employees are responsible for safeguarding and promoting the welfare of children.

JOB TITLE: Teaching Assistant

DEPT/SERVICE: The Russett School

JOB REF: AAAF5013

	Essential	Desirable	How Identified
Qualifications	<ul style="list-style-type: none"> • NVQ Level or Equivalent • Evidence of commitment to ongoing personal and professional development 		Application Form
Experience	<ul style="list-style-type: none"> • Recognising and responding to individual children's needs, routines, interests and development • Forming appropriate relationships with children • Working within a team • Working with parents • Observing and recording for individual children's development and learning • Appropriate record keeping • Working to policies, procedures and national standards 	<ul style="list-style-type: none"> • Working with children with additional educational needs or with additional language • Working with other professional/services • Supporting students/trainees • Contributing to meetings 	Application Form Interview
Personal Qualities	<ul style="list-style-type: none"> • Effective written, verbal and non-verbal communication skills with both adults and children • Ability to work as part of a team, and to promote team working amongst other staff • Ability to reflect on professional practice • Commitment to promoting the settings' vision and values 	<ul style="list-style-type: none"> • Awareness and knowledge of recent educational developments. 	Application Form Interview

	<p>throughout provision and practice</p> <ul style="list-style-type: none"> • Commitment to equal opportunities and provision that responds to each individual child and family • Commitment to inclusive provision and practice • Knowledge of child development across the age range • Awareness of relevant issues, eg. Child protection • Ability to set boundaries for children and manage their behaviour appropriately and sensitively • Commitment to working with other professionals • Ability to solve problems and make decisions as and when the need arises • Ability to take the initiative and to be flexible 		
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Note: The Russett Learning Trust is committed to supporting people with disabilities and will make reasonable adjustments to these requirements where this enables a disabled person to do the job effectively.